**Finance Director**

Are you looking for a position with variety and opportunities to make a difference?

The Village of Bristol sits in an ideal location between Milwaukee and Chicago located at 19801 83rd Street, Bristol, WI 53104. Bristol has an excellent opportunity for a Finance Director to manage the Village’s fiscal operations, including development of annual budgets. Our financial software has just been upgraded to the latest version offered by Civic Systems. Applications accepted for full-time work schedules.

This position will require 3 - 5 years of accounting experience with exceptional communication and people skills. The ideal candidate will have a 4-year accounting degree. Governmental accounting experience required. Job requirements include experience and knowledge in the following areas:

* Financial reporting
* Account analysis and reconciliations.
* Accounts payable coding and processing
* General Ledger - Journal entries, month-end and annual procedures
* Payroll processing.
* Utility billing and related administration.
* Budget development with the Administrator.
* Preparation for the auditors.
* The successful candidate will possess strong organizational skills and be able to prioritize and manage multiple tasks, possess above average written and verbal communication skills, be detail-oriented and have the ability to effectively make independent decisions.

We offer a competitive compensation and benefits package of health insurance and retirement. Please forward your resume to:[**admin@villageofbristol.org**](mailto:admin@villageofbristol.org)Please send resumes by April 25th, 2022.