

Help Wanted Ad:

Accounting Clerk I

Seeking self motivated, reliable individual with the ability to work with the public and as a team player. Duties include accounts payable, general office, tax collections, and assisting with various municipal duties. Knowledge of double entry system necessary. Must have working knowledge of Excel and Word. Approximately 40 hours per week with benefits. May work at alternate locations/communities. Wage commensurate with experience (\$10.00-\$12.00) benefits included. Send resume no later than July 15th, 2016 to: Village of Bristol Attn: Randy Kerkman, 19801 83rd Street, Bristol WI, 53104.