

**Village of Bristol
Cash Balances By Fund**

| Fund | | 3/21/2025 Cash Balance | 2025 Due to General Fund |
|-------------|-----------------------------------------------------------|-----------------------------------|-------------------------------------|
| 100 | General Fund | 1,613,880.04 | 0.00 |
| 200 | Fire & Rescue | - | 445,971.89 |
| 201 | Garbage/Recycling | - | 207,674.63 |
| 202 | Equipment Replacement | 661,046.79 | 0.00 |
| 203 | Capital Construction | 1,904,351.99 | 0.00 |
| 204 | TID#1 Sewer District 5 | - | 806,669.71 |
| 205 | TID#2 Sewer District 5 | - | 920,609.13 |
| 206 | TID#3 Sewer District 3 | - | 34,581.71 |
| 300 | Debt Service Fund | 222,470.37 | 0.00 |
| 301 | Community Dev Authority Fund | 685,859.61 | 0.00 |
| 400 | Capital Projects Fund | 661,015.89 | 0.00 |
| 600 | Water Utility fund | - | 255,593.58 |
| 601 | Sewer District #1 | - | 1,359,428.56 |
| 603 | Sewer District #3 | 373,440.64 | 0.00 |
| 604 | Sewer District #4 | 299,438.29 | 0.00 |
| 606 | Stormwater fund | - | 269,479.73 |
| 800 | Agency fund (Tax collection) | 7,866,678.17 | 0.00 |
| | Grand Total Cash (Checking & Investment Accts) | 9,988,172.85 | 4,300,008.94 |



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MEMORANDUM

TO: Randall Kerkman, Village Administrator, Village of Bristol
FROM: Craig Huebner, AICP and Dominic Marlow, AICP, GRAEF
DATE: February 26, 2025
SUBJECT: Parks Impact Fee Ordinance Update for the Village of Bristol

Randy,

We appreciate the invitation to update the Village's Park Impact Fee Ordinance following the update to the Comprehensive Outdoor Recreation Plan (CORP). Following our discussion at the November 26, 2024 Plan Commission meeting, we prepared the enclosed menu of services for your consideration.

We gladly serve as the Village's retained consultant for planning services requested by the Village. We are experienced with implementing the Village's future land use planning and recreation development plans through our regular planning services, affirming GRAEF is positioned to update the impact fee ordinance as it relates to park and recreation assets effectively.

Presently, the Village's impact fees for parks is based on the 2009 Comprehensive Outdoor Recreation Plan: 2035 which provided estimates for a menu of capital improvements planned in that document. Following the most recent CORP update, the Village is in need of an updated impact fee calculation that reflects a different set of priorities for capital improvements to Village park properties. To properly fund planned parks and trails, the Village needs an updated impact fee ordinance that matches the updated plan and adds funding for trails which are currently not funded by impact fees. The Village's priorities for recreation and trail improvements makes this important to achieve the goals of the community through proper funding. To reach these aspirations, we propose the menu of services described in the next section.

A. PROPOSED MENU OF SERVICES

Enclosed is a table reflecting the proposed parks impact fee ordinance update "menu" of services for the Village to be completed in 2025. The tasks we propose from the menu total \$10,722; Village staff can affirm the desired list of tasks. If beginning in January 2024, we anticipate the work to be completed over a two- to four-month period that will be refined based on the Village's timetable. If approved by the Village, the parks impact fee ordinance update scope and schedule will fall under our master agreement with the Village.

We understand the next steps to be as follows, and remain available to answer questions from Village Staff:

1. Village Staff affirms / approves the desired tasks in the Proposed Menu of Services (March 1, 2025);
2. Village staff convey to GRAEF the desired tasks in the Proposed Menu of Services; GRAEF prepares the work order and delivers to Village staff (end of March, 2025);
3. Village staff circulates as needed and signs the work order, and provides a copy to GRAEF. GRAEF commences work on the project (April 2025 or earlier at Village request).

We look forward to serving you in this capacity.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Craig Huebner'.

Craig Huebner, AICP
Planning + Urban Design Practice Team Leader

A handwritten signature in blue ink, appearing to read 'Dominic Marlow'.

Dominic Marlow, AICP
Planner & Urban Designer

BRISTOL PARKS IMPACT FEE ORDINANCE UPDATE: PROPOSED MENU OF SERVICES

| | | |
|-------------------------------------------------|----------------------------------------------------------------------|-----------|
| 1 | Determine capital project schedule and quantities for cost estimates | \$ 2,265 |
| 2 | Staff coordination meeting(s) | \$ 688 |
| 3 | Estimate costs for planned improvements | \$ 4,128 |
| 4 | Update impact fee ordinance text | \$ 2,265 |
| 5 | Developing the ordinance, including the impact fee schedule | \$ 4,329 |
| 7 | Attend Plan Commission meeting(s) | \$ 1,376 |
| Impact Fee Ordinance Update Admin Subtotal | | \$ 15,051 |
| Total (including 10% contingency for inflation) | | \$ 16,527 |

Adjusted Lump Sum Total (elements necessary to update park impact fees) \$ 10,722



Strand Associates, Inc.®
126 North Jefferson Street, Suite 350
Milwaukee, WI 53202
(P) 414 271.0771
www.strand.com

March 20, 2025

Mr. Randy Kerkman, Village Administrator
Village of Bristol
19801 83rd Street
Bristol, WI 53104

Re: Industrial Park Water Main Relay
Contract 2-2023
Village of Bristol, Wisconsin

Dear Randy,

Bids for the above-referenced Project were opened on March 19, 2025. Four Bids were received with the resulting Bid tabulation enclosed. The low Bid of \$2,759,521.00 was less than ENGINEER's opinion of probable construction cost.

A.W. Oakes & Son, Inc. of Racine, Wisconsin, was the apparent low Bidder at \$2,759,521.00. The Bid included a Bid Bond for 10 percent, and Addendum Nos. 1 through 4 were acknowledged. The Bid is deemed to be responsive.

Strand Associates, Inc.® has previously worked with A.W. Oakes & Son, Inc. on projects for the City of Kenosha. For those projects, the owner determined A.W. Oakes & Son, Inc. to be responsible.

If you determine that A.W. Oakes & Son, Inc. is a responsible Bidder after your evaluation of their qualifications, we recommend proceeding with award of the Contract in accordance with Article 18 of the Instructions to Bidders.

Sincerely,

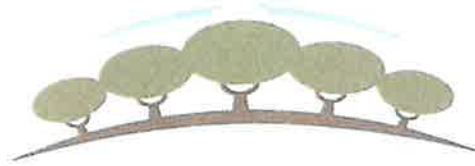
STRAND ASSOCIATES, INC.®

Emily A. Rowntree, P.E.

Enclosure

| Industrial Park Water Main Relay | | | | | | | | | | | | |
|-------------------------------------|-----------|---------------------------------------------------------------------------------------|-----|----------|------------------------|--------------|-------------------------|--------------|------------------|--------------|----------------------|--------------|
| Contract 2-2023 | | | | | | | | | | | | |
| Village of Bristol, Wisconsin | | | | | | | | | | | | |
| Solicitor: Strand Associates, Inc. | | | | | | | | | | | | |
| March 19, 2025 10 A.M. Central Time | | | | | | | | | | | | |
| Section Title | Line Item | Item Description | UoM | Quantity | A.W. Oakes & Son, Inc. | | Globe Contractors, Inc. | | The Wanasek Corp | | Mid City Corporation | |
| | | | | | Unit Price | Extension | Unit Price | Extension | Unit Price | Extension | Unit Price | Extension |
| Water Main | 1 | 6-IN C900 PVC Water Main W/Granular Backfill | LF | 220 | \$180.00 | \$39,600.00 | \$225.00 | \$49,500.00 | \$203.00 | \$44,660.00 | \$250.00 | \$55,000.00 |
| | 2 | 6-IN Polywrapped Ductile Iron Water Main W/ Fluorocarbon Gaskets W/ Granular Backfill | LF | 30 | \$315.00 | \$9,450.00 | \$305.00 | \$9,150.00 | \$225.00 | \$6,750.00 | \$325.00 | \$9,750.00 |
| | 3 | 8-IN Polywrapped Ductile Iron Water Main W/ Fluorocarbon Gaskets W/ Granular Backfill | LF | 40 | \$305.00 | \$12,200.00 | \$330.00 | \$13,200.00 | \$265.00 | \$10,600.00 | \$340.00 | \$13,600.00 |
| | 4 | 8-IN C900 PVC Water Main W/Granular Backfill | LF | 3200 | \$123.00 | \$393,600.00 | \$142.00 | \$454,400.00 | \$125.00 | \$400,000.00 | \$230.00 | \$736,000.00 |
| | 5 | 12-IN C900 PVC Water Main W/Granular Backfill | LF | 1890 | \$160.00 | \$302,400.00 | \$207.00 | \$391,230.00 | \$185.00 | \$349,650.00 | \$256.00 | \$483,840.00 |
| | 6 | 12-IN Polywrapped Ductile Iron Water Main W/ Fluorocarbon Gaskets W/Granular Backfill | LF | 300 | \$265.00 | \$79,500.00 | \$295.00 | \$88,500.00 | \$260.00 | \$78,000.00 | \$400.00 | \$120,000.00 |
| | 7 | 16-IN C900 PVC Water Main W/Granular Backfill | LF | 480 | \$180.00 | \$86,400.00 | \$242.00 | \$116,160.00 | \$200.00 | \$96,000.00 | \$325.00 | \$156,000.00 |
| | 8 | 12-IN HDPE Water Main Horizontally Directionally Drilled | LF | 180 | \$255.00 | \$45,900.00 | \$350.00 | \$63,000.00 | \$350.00 | \$63,000.00 | \$275.00 | \$49,500.00 |
| | 9 | 16-IN HDPE Water Main Horizontally Directionally Drilled | LF | 92 | \$525.00 | \$48,300.00 | \$610.00 | \$56,120.00 | \$700.00 | \$64,400.00 | \$400.00 | \$36,800.00 |
| | 10 | 6-IN Gate Valve and Valve Box | EA | 7 | \$1,900.00 | \$13,300.00 | \$2,800.00 | \$19,600.00 | \$2,360.00 | \$16,520.00 | \$2,750.00 | \$19,250.00 |
| | 11 | 8-IN Gate Valve and Valve Box | EA | 16 | \$2,600.00 | \$41,600.00 | \$3,800.00 | \$60,800.00 | \$3,360.00 | \$53,760.00 | \$3,250.00 | \$52,000.00 |
| | 12 | 12-IN Gate Valve and Valve Box | EA | 9 | \$4,500.00 | \$40,500.00 | \$6,500.00 | \$58,500.00 | \$5,860.00 | \$52,740.00 | \$5,500.00 | \$49,500.00 |
| | 13 | 16-IN Gate Valve and Valve Box | EA | 4 | \$12,200.00 | \$48,800.00 | \$7,300.00 | \$29,200.00 | \$14,000.00 | \$56,000.00 | \$6,000.00 | \$24,000.00 |
| | 14 | Fire Hydrant Assembly W/Ductile Iron Lead, Aux Valve, and Valve Box | EA | 14 | \$11,900.00 | \$166,600.00 | \$13,333.00 | \$186,662.00 | \$12,000.00 | \$168,000.00 | \$14,500.00 | \$203,000.00 |
| | 15 | 1 1/4-IN Water Service W/Granular Backfill | LF | 270 | \$165.00 | \$44,550.00 | \$130.00 | \$35,100.00 | \$115.00 | \$31,050.00 | \$100.00 | \$27,000.00 |
| | 16 | 1 1/2-IN Water Service W/Granular Backfill | LF | 25 | \$180.00 | \$4,500.00 | \$150.00 | \$3,750.00 | \$95.00 | \$2,375.00 | \$110.00 | \$2,750.00 |
| | 17 | 2-IN Water Service W/ Granular Backfill | LF | 24 | \$205.00 | \$4,920.00 | \$160.00 | \$3,840.00 | \$117.00 | \$2,808.00 | \$125.00 | \$3,000.00 |
| | 18 | 1 1/4-IN Corporation Stop, Curb Stop, and Box | EA | 7 | \$1,300.00 | \$9,100.00 | \$1,100.00 | \$7,700.00 | \$1,750.00 | \$12,250.00 | \$2,500.00 | \$17,500.00 |
| | 19 | 1 1/2-IN Corporation Stop, Curb Stop, and Box | EA | 1 | \$1,600.00 | \$1,600.00 | \$1,400.00 | \$1,400.00 | \$2,170.00 | \$2,170.00 | \$3,500.00 | \$3,500.00 |
| | 20 | 2-IN Corporation Stop, Curb Stop, and Box | EA | 1 | \$1,700.00 | \$1,700.00 | \$1,700.00 | \$1,700.00 | \$2,550.00 | \$2,550.00 | \$3,750.00 | \$3,750.00 |
| | 21 | Utility Insulation | SF | 100 | \$5.50 | \$550.00 | \$5.00 | \$500.00 | \$3.00 | \$300.00 | \$2.00 | \$200.00 |
| | 22 | Connect New Water Main to Existing Water Main | EA | 11 | \$5,000.00 | \$55,000.00 | \$5,000.00 | \$55,000.00 | \$3,220.00 | \$35,420.00 | \$11,500.00 | \$126,500.00 |
| | 23 | Abandon Existing Water Main, Hydrants, and Appurtenances | LS | 1 | \$10,000.00 | \$10,000.00 | \$8,350.00 | \$8,350.00 | \$25,604.00 | \$25,604.00 | \$40,000.00 | \$40,000.00 |
| Storm Sewer | 24 | Remove and Replace 12-IN CMP Culvert | LF | 25 | \$72.00 | \$1,800.00 | \$99.00 | \$2,475.00 | \$76.00 | \$1,900.00 | \$80.00 | \$2,000.00 |
| | 25 | Remove and Replace 12-IN RCP Culvert | LF | 25 | \$85.00 | \$2,125.00 | \$123.00 | \$3,075.00 | \$100.00 | \$2,500.00 | \$140.00 | \$3,500.00 |
| | 26 | Remove and Replace 15-IN CMP Culvert | LF | 360 | \$72.00 | \$25,920.00 | \$79.00 | \$28,440.00 | \$92.00 | \$33,120.00 | \$90.00 | \$32,400.00 |
| | 27 | Remove and Replace 15-IN RCP Culvert | LF | 60 | \$86.00 | \$5,160.00 | \$114.00 | \$6,840.00 | \$100.00 | \$6,000.00 | \$150.00 | \$9,000.00 |
| | 28 | Remove and Replace 18-IN CMP Culvert | LF | 480 | \$79.00 | \$37,920.00 | \$89.00 | \$42,720.00 | \$123.00 | \$59,040.00 | \$110.00 | \$52,800.00 |
| | 29 | Remove and Replace 18-IN RCP Culvert | LF | 90 | \$95.00 | \$8,550.00 | \$115.00 | \$10,350.00 | \$120.00 | \$10,800.00 | \$160.00 | \$14,400.00 |
| | 30 | Remove and Replace 24-IN CMP Culvert | LF | 200 | \$105.00 | \$21,000.00 | \$97.00 | \$19,400.00 | \$125.00 | \$25,000.00 | \$135.00 | \$27,000.00 |
| | 31 | Remove and Replace 24-IN RCP Culvert | LF | 40 | \$127.00 | \$5,080.00 | \$144.00 | \$5,760.00 | \$136.00 | \$5,440.00 | \$220.00 | \$8,800.00 |
| | 32 | Remove and Replace 30-IN CMP Culvert | LF | 20 | \$139.00 | \$2,780.00 | \$151.00 | \$3,020.00 | \$145.00 | \$2,900.00 | \$200.00 | \$4,000.00 |
| | 33 | Remove and Replace 30-IN RCP Culvert | LF | 65 | \$151.00 | \$9,815.00 | \$180.00 | \$11,700.00 | \$200.00 | \$13,000.00 | \$260.00 | \$16,900.00 |
| | 34 | 12-IN CMP Apron Endwall | EA | 2 | \$190.00 | \$380.00 | \$298.00 | \$596.00 | \$175.00 | \$350.00 | \$200.00 | \$400.00 |
| | 35 | 15-IN CMP Apron Endwall | EA | 14 | \$215.00 | \$3,010.00 | \$333.00 | \$4,662.00 | \$225.00 | \$3,150.00 | \$225.00 | \$3,150.00 |
| | 36 | 15-IN RCP Apron Endwall | EA | 1 | \$875.00 | \$875.00 | \$699.00 | \$699.00 | \$1,030.00 | \$1,030.00 | \$750.00 | \$750.00 |
| | 37 | 18-IN CMP Apron Endwall | EA | 20 | \$250.00 | \$5,000.00 | \$380.00 | \$7,600.00 | \$225.00 | \$4,500.00 | \$275.00 | \$5,500.00 |
| | 38 | 18-IN RCP Apron Endwall | EA | 4 | \$950.00 | \$3,800.00 | \$770.00 | \$3,080.00 | \$1,100.00 | \$4,400.00 | \$1,000.00 | \$4,000.00 |

| | | | | | | | | | | | | |
|---------------------|----|-----------------------------------------------------------------------------------------------------------|----|-------|----------------|--------------|-------------|----------------|-------------|--------------|----------------|--------------|
| | 39 | 24-IN CMP Apron Endwall | EA | 12 | \$430.00 | \$5,160.00 | \$502.00 | \$6,024.00 | \$300.00 | \$3,600.00 | \$350.00 | \$4,200.00 |
| | 40 | 24-IN RCP Apron Endwall | EA | 2 | \$1,400.00 | \$2,800.00 | \$1,300.00 | \$2,600.00 | \$1,250.00 | \$2,500.00 | \$1,250.00 | \$2,500.00 |
| | 41 | 30-IN CMP Apron Endwall | EA | 2 | \$700.00 | \$1,400.00 | \$815.00 | \$1,630.00 | \$840.00 | \$1,680.00 | \$450.00 | \$900.00 |
| | 42 | 30-IN RCP Apron Endwall | EA | 2 | \$1,500.00 | \$3,000.00 | \$1,500.00 | \$3,000.00 | \$1,580.00 | \$3,160.00 | \$1,800.00 | \$3,600.00 |
| | 43 | 2-FT by 2-FT Storm Sewer Inlet W/ Casting | EA | 3 | \$5,400.00 | \$5,400.00 | \$4,055.00 | \$4,055.00 | \$2,725.00 | \$2,725.00 | \$2,250.00 | \$2,250.00 |
| | 44 | Connect New Storm Sewer to Existing Storm Sewer | EA | 1 | \$500.00 | \$500.00 | \$1,922.00 | \$1,922.00 | \$2,190.00 | \$2,190.00 | \$1,000.00 | \$1,000.00 |
| | 45 | Concrete Culvert Wall | EA | 1 | \$6,600.00 | \$6,600.00 | \$1,500.00 | \$1,500.00 | \$2,180.00 | \$2,180.00 | \$4,000.00 | \$4,000.00 |
| | 46 | Rip Rap Heavy | CY | 80 | \$156.00 | \$12,480.00 | \$150.00 | \$12,000.00 | \$143.00 | \$11,440.00 | \$150.00 | \$12,000.00 |
| | 47 | 13-IN by 17-IN CMP Apron Endwall | EA | 4 | \$210.00 | \$840.00 | \$320.00 | \$1,280.00 | \$197.00 | \$788.00 | \$250.00 | \$1,000.00 |
| | 48 | Remove and Replace 13-IN by 17-IN CMP Culvert | LF | 90 | \$69.00 | \$6,210.00 | \$92.00 | \$8,280.00 | \$78.00 | \$7,020.00 | \$95.00 | \$8,550.00 |
| Street Construction | | | | | | | | | | | | |
| | 49 | Remove and Replace Concrete Sidewalk, 4-IN | SF | 80 | \$15.00 | \$1,200.00 | \$12.05 | \$964.00 | \$14.00 | \$1,120.00 | \$27.30 | \$2,184.00 |
| | 50 | Remove and Replace Concrete Sidewalk, 7-IN | SF | 330 | \$16.00 | \$5,280.00 | \$14.15 | \$4,669.50 | \$14.00 | \$4,620.00 | \$19.95 | \$6,583.50 |
| | 51 | Remove and Replace Concrete Driveway | SY | 30 | \$144.00 | \$4,320.00 | \$118.10 | \$3,543.00 | \$128.00 | \$3,840.00 | \$132.25 | \$4,567.50 |
| | 52 | Remove and Replace Asphalt Driveway | T | 930 | \$154.00 | \$143,220.00 | \$133.85 | \$124,480.50 | \$150.00 | \$139,500.00 | \$125.21 | \$116,445.30 |
| | 53 | Remove and Replace Concrete Pavement | SY | 50 | \$155.00 | \$7,750.00 | \$97.10 | \$4,855.00 | \$110.00 | \$5,500.00 | \$189.00 | \$9,450.00 |
| | 54 | Restore Gravel Driveway | CY | 150 | \$48.00 | \$7,200.00 | \$29.85 | \$4,477.50 | \$85.00 | \$12,750.00 | \$89.00 | \$13,350.00 |
| | 55 | HMA Pavement/Upper Course | T | 1600 | \$74.00 | \$118,400.00 | \$69.30 | \$110,880.00 | \$70.00 | \$112,000.00 | \$83.58 | \$133,728.00 |
| | 56 | HMA Pavement/Lower Course | T | 3200 | \$74.00 | \$236,800.00 | \$69.30 | \$221,760.00 | \$70.00 | \$224,000.00 | \$80.59 | \$257,888.00 |
| | 57 | Gravel Shoulder | T | 930 | \$46.00 | \$42,780.00 | \$38.06 | \$35,395.80 | \$38.00 | \$35,340.00 | \$30.71 | \$28,560.30 |
| | 58 | Excavation Below Subgrade | CY | 1910 | \$19.00 | \$36,290.00 | \$35.35 | \$67,518.50 | \$28.00 | \$53,480.00 | \$50.00 | \$95,500.00 |
| | 59 | Base Aggregate Dense, 1 1/4-IN | T | 4910 | \$14.00 | \$68,740.00 | \$22.25 | \$109,247.50 | \$22.00 | \$108,020.00 | \$18.00 | \$88,380.00 |
| | 60 | Base Aggregate Dense, 3-IN | T | 4190 | \$15.00 | \$62,850.00 | \$25.25 | \$105,797.50 | \$27.00 | \$113,130.00 | \$20.00 | \$83,800.00 |
| | 61 | Remove and Replace Concrete Surface Drain | EA | 1 | \$2,500.00 | \$2,500.00 | \$1,300.00 | \$1,300.00 | \$795.00 | \$795.00 | \$1,260.00 | \$1,260.00 |
| | 62 | Remove and Replace Concrete Curb and Gutter | LF | 25 | \$110.00 | \$2,750.00 | \$65.60 | \$1,640.00 | \$64.00 | \$1,600.00 | \$110.25 | \$2,756.25 |
| | 63 | 18-IN Stop Bar, Epoxy | LF | 20 | \$210.00 | \$4,200.00 | \$184.00 | \$3,680.00 | \$186.00 | \$3,720.00 | \$183.91 | \$3,678.20 |
| | 64 | Pulverize and Reshape Existing Asphalt Pavement and Base Course | SY | 14270 | \$2.50 | \$35,675.00 | \$2.35 | \$33,534.50 | \$2.40 | \$34,248.00 | \$2.42 | \$34,533.40 |
| | 65 | Pulverize Trench | LF | 5641 | \$1.00 | \$5,641.00 | \$0.80 | \$4,512.80 | \$2.00 | \$11,282.00 | \$1.00 | \$5,641.00 |
| | 66 | Adjust MH Castings | EA | 7 | \$900.00 | \$6,300.00 | \$1,500.00 | \$10,500.00 | \$1,500.00 | \$10,500.00 | \$850.00 | \$5,950.00 |
| | 67 | Reconstruct MH Castings | EA | 7 | \$1,500.00 | \$10,500.00 | \$2,600.00 | \$18,200.00 | \$2,800.00 | \$19,600.00 | \$1,400.00 | \$9,800.00 |
| Miscellaneous | | | | | | | | | | | | |
| | 68 | Construction Staking | LS | 1 | \$11,000.00 | \$11,000.00 | \$12,374.25 | \$12,374.25 | \$13,750.00 | \$13,750.00 | \$15,000.00 | \$15,000.00 |
| | 69 | Erosion Control | LS | 1 | \$7,200.00 | \$7,200.00 | \$4,420.00 | \$4,420.00 | \$4,500.00 | \$4,500.00 | \$10,000.00 | \$10,000.00 |
| | 70 | Salvage and Reset Mailboxes, Signs, and Landscape | LS | 1 | \$3,400.00 | \$3,400.00 | \$4,500.00 | \$4,500.00 | \$4,800.00 | \$4,800.00 | \$4,500.00 | \$4,500.00 |
| | 71 | Exploratory Excavation | EA | 11 | \$450.00 | \$4,950.00 | \$650.00 | \$7,150.00 | \$450.00 | \$4,950.00 | \$500.00 | \$5,500.00 |
| | 72 | 6-IN of Topsoil, No. 40 Seed Mix, and Erosion Control Mat | LS | 1 | \$72,500.00 | \$72,500.00 | \$38,587.50 | \$38,587.50 | \$58,000.00 | \$58,000.00 | \$125,000.00 | \$125,000.00 |
| | 73 | Remove and Replace Bollard | EA | 6 | \$1,200.00 | \$7,200.00 | \$750.00 | \$4,500.00 | \$1,700.00 | \$10,200.00 | \$1,750.00 | \$10,500.00 |
| | 74 | Remove and Abandon Concrete Tunnel and Culverts | LS | 1 | \$10,000.00 | \$10,000.00 | \$8,250.00 | \$8,250.00 | \$17,000.00 | \$17,000.00 | \$15,000.00 | \$15,000.00 |
| | 75 | Cash Allowance for Contaminated Soil Management (Section 31.23.00Excavation, Fill, Backfill, and Grading) | T | 900 | \$48.00 | \$43,200.00 | \$8.00 | \$7,200.00 | \$25.00 | \$22,500.00 | \$85.00 | \$76,500.00 |
| | 76 | Traffic Control | LS | 1 | \$160,000.00 | \$160,000.00 | \$12,000.00 | \$12,000.00 | \$84,000.00 | \$84,000.00 | \$150.00 | \$150.00 |
| Base Bid Total: | | | | | \$2,759,521.00 | | | \$2,872,007.85 | | | \$2,899,765.00 | |
| | | | | | | | | | | | \$3,623,245.45 | |



The Village of
B R I S T O L
N A T U R A L L Y

Whereas, In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

Whereas, Arbor Day is now observed throughout the nation and the world, and

Whereas, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and

Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

Whereas, trees in our Village increase property values, enhance the economic vitality of business areas, and beautify our community, and

Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal.

Now, Therefore, I, Mike Farrell, President Village of Bristol do hereby proclaim April 26th
as:



In the Village of Bristol, and I urge all citizens to celebrate Arbor Day and to Support efforts to protect our trees and woodlands, and

Further, I urge all citizens to gladden the heart and promote the well-being of this and future generations.

Dated this, 24th day of March 2025.

Village President

Submittal of Annual Reports and Other Compliance Documents for Municipal Separate Storm Sewer System (MS4) Permits

NOTE: Missing or incomplete fields are highlighted at the bottom of each page. You may save, close and return to your draft permit as often as necessary to complete your application. After 120 days your draft is **deleted**.

Form 3400-224(R8/2021)

Reporting Information :

Will you be completing the Annual Report or other submittal type? ☒ Annual Report ☐ Other

Project Name: 2024 Annual Report

County: Kenosha

Municipality: Bristol Village

Permit Number: S050075

Facility Number: 31150

Reporting Year: 2024

Is this submittal also satisfying an Urban Nonpoint Source Grant funded deliverable? ☐ Yes ☒ No

Required Attachments and Supplemental Information

Please complete the contents of each tab to submit your MS4 permit compliance document. The information included in this checklist is necessary for a complete submittal. A complete and detailed submittal will help us review about your MS4 permit document. To help us make a decision in the shortest amount of time possible, the following information must be submitted:

Annual Report

- Review related web site and instructions for [Municipal storm water permit eReporting](#) [Exit Form]
- Complete all required fields on the annual report form and upload required attachments
- Attach the following other supporting documents as appropriate using the attachments tab above
 - Public Education and Outreach Annual Report Summary
 - Public Involvement and Participation Annual Report Summary
 - Illicit Discharge Detection and Elimination Annual Report Summary
 - Construction Site Pollution Control Annual Report Summary
 - Post-Construction Storm Water Management Annual Report Summary
 - Pollution Prevention Annual Report Summary
 - Leaf and Yard Waste Management
 - Municipal Facility (BMP) Inspection Report
 - Municipal Property SWPPP
 - Municipally Property Inspection Report
 - Winter Road Maintenance
 - Storm Sewer Map Annual Report Attachment
 - Storm Water Quality Management Annual Report Attachment
 - TMDL Attachment
 - Storm Water Consortium/Group Report

- Municipal Cooperation Attachment
- Other Annual Report Attachment
- Attach the following permit compliance documents as appropriate using the attachments tab above
 - Storm Water Management Program
 - Public Education and Outreach Program
 - Public Involvement and Participation Program
 - Illicit Discharge Detection and Elimination Program
 - Construction Site Pollutant Control Program
 - Post-Construction Storm Water Management Program
 - Pollution Prevention Program
 - Municipal Storm Water Management Facility (BMP) Inventory
 - Municipal Storm Water Management Facility (BMP) Inspection and Maintenance Plan
 - Total Maximum Daily Load documents (**If applicable, see permit for due dates.*)
 - TMDL Mapping*
 - TMDL Modeling*
 - TMDL Implementation Plan*
 - Fecal Coliform Screening Parameter *
 - Fecal Coliform Inventory and Map (*S050075-03 general permittees Appendix B B.5.2 – document due to the department by March 31, 2022*)
 - Fecal Coliform Source Elimination Plan (*S050075-03 general permittees Appendix B - document due to the department by October 31, 2023*)
- Sign and Submit form

Municipal Contact Information- Complete

Notice: Pursuant to s. NR 216.07(8), Wis. Adm. Code, an owner or operator of a Municipal Separate Storm Sewer System (MS4) is required to submit an annual report to the Department of Natural Resources (Department) by March 31 of each year to report on activities for the previous calendar year ("reporting year"). This form is being provided by the Department for the user's convenience for reporting on activities undertaken in each reporting year of the permit term. Personal information collected will be used for administrative purposes and may be provided to the extent required by Wisconsin's Open Records Law [ss. 19.31-19.39, Wis. Stats.].

Note: Compliance items must be submitted using the Attachments tab.

Municipality Information

Name of Municipality Bristol Village

Facility ID # or (FIN): 31150

Updated Information: ☐ Check to update mailing address information

Mailing Address: 19801 83rd St

Mailing Address 2:

City: Bristol Village

State: WI

Zip Code: 53104 xxxxx or xxxxx-xxxx

Primary Municipal Contact Person (Authorized Representative for MS4 Permit)

The "Authorized Representative" or "Authorized Municipal Contact" includes the municipal official that was charged with compliance and oversight of the permit conditions, and has signature authority for submitting permit documents to the Department (i.e., Mayor, Municipal Administrator, Director of Public Works, City Engineer).

☐ Select to **create new** primary contact

First Name: Randy

Last Name: Kerkman

☒ Select to **update** current contact information

Title: Village Administrator

Mailing Address: 19801 83rd street

Mailing Address 2: 19801 83rd street

City: BRISTOL

State: WI

Zip Code: 53104 xxxxx or xxxxx-xxxx

Phone Number: 262-857-2368 **Ext:** xxx-xxx-xxxx

Email: Admin@villageofbristol.org

Additional Contacts Information (Optional)

- ☐ I&E Program
- ☐ IDDE Program
- ☐ IDDE Response Procedure Manual

Individual with responsibility for:
(Check all that apply)

- ☐ Municipal-wide Water Quality Plan
- ☐ Ordinances
- ☐ Pollution Prevention Program
- ☐ Post-Construction Program
- ☐ Winter roadway maintenance

First Name:

Last Name:

Title:

Mailing Address:

Mailing Address 2:

City:

State:

Zip Code:

XXXXX or XXXXX-XXXX

Phone Number:

Ext:

XXX-XXX-XXXX

Email:

Municipal Billing Contact Person (Authorized Representative for MS4 Permit)

☒ Select to **create new** Billing contact

First Name: Randy

Last Name: Kerkman

☒ Select to **update** current contact information

Title:

Mailing Address: Village of Bristol

Mailing Address 2: 19801 83rd street

City: BRISTOL

State: WI

Zip Code: 53104

XXXXX or XXXXX-XXXX

Phone Number: 262-857-2368

Ext:

XXX-XXX-XXXX

Email: Admin@villageofbristol.org

1. Does the municipality rely on another entity to satisfy some of the permit requirements?

☒ Yes ☐ No

☒ Public Education and Outreach Root Pike WIN

☒ Public Involvement and Participation Root Pike WIN

☐ Illicit Discharge Detection and Elimination

☐ Construction Site Pollutant Control

Final Evaluation - Complete**Fiscal Analysis**

Complete the fiscal analysis table provided below. For municipalities that do not break out funding into permit program elements, please enter the monetary amount to your best estimate of what funding may be going towards these programs.

| Annual Expenditure Reporting Year | Budget Reporting Year | Budget Upcoming Year | Source of Funds |
|---------------------------------------------|---------------------------------|--------------------------------|------------------------|
|---------------------------------------------|---------------------------------|--------------------------------|------------------------|

Element: Public Education and Outreach

| | | | |
|------|------|------|----------------------------|
| 1000 | 1000 | 1000 | <u>Storm water utility</u> |
|------|------|------|----------------------------|

Element: Public Involvement and Participation

| | | | |
|-----|-----|-----|----------------------------|
| 800 | 800 | 800 | <u>Storm water utility</u> |
|-----|-----|-----|----------------------------|

Element: Illicit Discharge Detection and Elimination

| | | | |
|------|------|------|----------------------------|
| 1000 | 1000 | 1000 | <u>Storm water utility</u> |
|------|------|------|----------------------------|

Element: Construction Site Pollutant Control

| | | | |
|------|------|------|-----------------------------------------|
| 1000 | 1000 | 1000 | <u>Permit fee and/or deposit/escrow</u> |
|------|------|------|-----------------------------------------|

Element: Post-Construction Storm Water Management

| | | | |
|------|------|------|-----------------------------------------|
| 3000 | 3000 | 3000 | <u>Permit fee and/or deposit/escrow</u> |
|------|------|------|-----------------------------------------|

Element: Pollution Prevention

| | | | |
|------|------|------|----------------------------|
| 1000 | 1000 | 1000 | <u>Storm water utility</u> |
|------|------|------|----------------------------|

Other (describe)

Select...

Please provide a justification for a "0" entered in the Fiscal Analysis. *Limit response to 250 characters.*

Water Quality

a: Were there any known water quality improvements in the receiving waters to which the municipality's storm sewer system directly discharges to?

☐ Yes ☒ No ☐ Unsure If Yes, explain below:

b: Were there any known water quality degradation in the receiving waters to which the municipality's storm sewer system directly discharges to?

☐ Yes ☒ No ☐ Unsure If Yes, explain below:

Minimum Control Measures- Section 1 : Complete**1. Public Education and Outreach**

- a. Does MS4 conduct any educational efforts or events independently (not with a group) ☐ Yes
☒ No
- b. How many total educational events were held during the reporting year: 57
- c. Were any of the public education and outreach delivery mechanisms conducted during the reporting year active or interactive? ☒ Yes ☐ No
- d. Please select all storm water topics, target audiences, and delivery mechanisms used in the reporting year

| Public Education and Outreach Delivery Mechanisms (Active and Passive) | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Active/Interactive Mechanisms | Passive Mechanisms |
| <input checked="" type="checkbox"/> Education activities (school presentations, summer camps) <input checked="" type="checkbox"/> Information booth at event <input checked="" type="checkbox"/> Targeted group training (contractors, consultants, etc.) <input type="checkbox"/> Government event (public hearing, council meeting) <input checked="" type="checkbox"/> Workshops <input type="checkbox"/> Tours <input type="checkbox"/> Other: | <input checked="" type="checkbox"/> Passive print media (brochures at front desk, posters, etc.) <input checked="" type="checkbox"/> Distribution of print media (mailings, newsletters, etc.) via mail or email. <input checked="" type="checkbox"/> Media offerings (radio and TV ads, press release, etc.) <input checked="" type="checkbox"/> Social media posts <input type="checkbox"/> Signage <input type="checkbox"/> Website <input type="checkbox"/> Other: |

| Topics Covered | Target Audience |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> Illicit discharge detection and elimination <input checked="" type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input checked="" type="checkbox"/> Yard waste management/pesticide and fertilizer application <input checked="" type="checkbox"/> Stream and shoreline management <input checked="" type="checkbox"/> Residential infiltration <input checked="" type="checkbox"/> Construction sites and post-construction storm water management <input checked="" type="checkbox"/> Pollution prevention <input checked="" type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other: | <input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input checked="" type="checkbox"/> Developers <input checked="" type="checkbox"/> Industries <input checked="" type="checkbox"/> Public Officials <input type="checkbox"/> Other: |

- e. Will additional information/summary of these education events be attached to the annual report?
☒ Yes ☐ No

If no, please provide additional comment in the brief explanation box below. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

☐ Post-Construction Storm Water Management

☐ Pollution Prevention

2. Has there been any changes to the municipality's participation in group efforts towards permit compliances (i.e., the municipality has added or dropped consortium membership)?

☐ Yes ☒ No

Minimum Control Measures - Section 2 : Complete**2. Public Involvement and Participation**

a. Permit Activities. Select all of the following topics the Permittee did to engage public participation and involvement.

| Topics Covered | Target Audience | Estimated People Reached (Optional) | Regional Effort (Optional) |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|---------------------------------------------------------------|
| <input checked="" type="checkbox"/> MS4 Annual Report <input checked="" type="checkbox"/> Storm Water Management Program <input checked="" type="checkbox"/> Storm Water related ordinance <input type="checkbox"/> Other: | <input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input type="checkbox"/> Residents <input type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input checked="" type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other | Select... | <input checked="" type="radio"/> Yes <input type="radio"/> No |

b. Volunteer Activities. Select all of the following audiences targeted for volunteer involvement and participation related to storm water.

☐ NA (Individual Permittee)

| Topics Covered | Target Audience | Estimated People Reached (Optional) | Regional Effort (Optional) |
|-----------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|---------------------------------------------------------------|
| Volunteer Opportunity | <input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input checked="" type="checkbox"/> Public Officials <input type="checkbox"/> Other | 101 + | <input checked="" type="radio"/> Yes <input type="radio"/> No |

c. Brief explanation on Public Involvement and Participation reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Minimum Control Measures - Section 3 : Complete**3. Illicit Discharge Detection and Elimination**

- | | |
|---------------------------------------------------------------------|----|
| a. How many total outfalls does the municipality have? | 24 |
| b. How many major outfalls does the municipality have? | 24 |
| c. How many outfalls did the municipality evaluate as part of their | 24 |

routine ongoing field screening program?

d. From the municipality's routine screening, how many were confirmed illicit discharges? 0

e. How many illicit discharge complaints did the municipality receive? 0

f. From the complaints received, how many were confirmed illicit discharges? 0

g. How many of the identified illicit discharges did the municipality eliminate in the reporting year (from both routine screening and complaints)? 0

(If the sum of 3.c. and 3.e. does not equal 3.f., please explain below.)

h. What types of regulatory mechanisms does the municipality have available to compel compliance with this program? Check all that are available and how many times each were used in the reporting year.

☒ Verbal Warning 2

☐ Written Warning (including email)

☐ Notice of Violation

☐ Civil Penalty/ Citation

Additional Information: We are in court with a resident because they filled a wetland and are ...

i. Brief explanation on Illicit Discharge Detection and Elimination reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Public works employees are trained to watch road ditches especially during rain events for color changes in the water. They report to the foreman who investigates and reports to the Administrator or building inspector.

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 4 : Complete

4. Construction Site Pollutant Control

a. How many total construction sites with one acre or more of land disturbing construction activity were active at any point in the reporting year? 3

b. How many construction sites with one acre or more of land disturbing construction activity did the municipality issue permits for in the reporting year? 3

c. How many erosion control inspections did the municipality complete in the reporting year (at sites with one acre or more of land disturbing construction activity)? 36

d. What types of regulatory mechanisms does the municipality have available to compel compliance with this program? Check all that are available and how many times each were used in the reporting year.

☒ Verbal Warning

- ☐ Written Warning (including email)
- ☐ Notice of Violation
- ☐ Civil Penalty/ Citation
- ☐ Stop Work Order
- ☐ Forfeiture of Deposit
- ☐ Other - Describe below

- e. Brief explanation on Construction Site Pollutant Control reporting . *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Building inspector inspect erosion control on each inspection if there is a problem they report to the contractor and they take care of the issue or the building inspector can shut down the job site.

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 5 : Complete

5. Post-Construction Storm Water Management

- a. How many new structural storm water management Best Management Practice (BMP) have received local approval ? 3
*Engineered and constructed systems that are designed to provide storm water quality control such as wet detention ponds, constructed wetlands, infiltration basins, grassed swales, permeable pavement,
- b. Does the MS4 have procedures for inspecting and maintaining private storm water facilities? ☒ Yes ☐ No
- c. If Yes, how many privately owned storm water management facilities were inspected in the reporting year ? 52
Inspections completed by private landowners should be included in the reported number.
- d. Does the municipality utilize privately owned storm water management BMP in its pollutant reduction analysis? ☒ Yes ☐ No
- e. Does MS4 have maintenance authority on these privately owned BMPs?
☒ Yes ☐ No
- f. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year.
- ☒ Verbal Warning
 - ☐ Written Warning (including email)
 - ☐ Notice of Violation
 - ☐ Civil Penalty/ Citation

- ☐ Forfeiture of Deposit
- ☐ Complete Maintenance
- ☐ Bill Responsible Party
- ☐ Other - Describe below

g. Brief explanation on Post-Construction Storm Water Management reporting. *If marked 'Unsure' on any questions above, justify your reasoning. Limit your response to 250 characters and/or attach supplemental information on the attachments page.*

large developments hire environmental contractor to review system weekly and after large rain events.

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 6 : Complete

6. Pollution Prevention

Storm Water Management Best Management Practice Inspections ☐ Not Applicable

- a. Enter the total number of "municipally owned" (i.e., publicly owned BMPs) or operated (i. e., privately owned BMPs) structural storm water management best management practices. 24
- b. How many new municipally owned storm water management best management practices were installed in the reporting year ? 0
- c. How many municipally owned (public) storm water management best management practices were inspected in the reporting year? 0
- d. What elements are looked at during inspections (250 character limit)?
Looking for outfall issues, erosion and invasive species problems.
- e. How many of these facilities required maintenance? 22
- f. Brief explanation on Storm Water Management Best Management Practice inspection reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Nearly all have issues with invasive species and we are allowing them to come up with a plan to eradicate the invasives.

Public Works Yards & Other Municipally Owned Properties that require a stormwater pollution prevention plan (SWPPP)* ☒ Not Applicable

Collection Services - *Street Sweeping Program* ☐ Not Applicable

- l. Did the municipality conduct street sweeping during the reporting year?
☒ Yes ☐ No
- m. If known, how many tons of material was removed? 2
- n. Does the municipality have a [low hazard exemption](#) for this ☐ Yes ☐ No

material?

- o. If street sweeping is identified as a storm water best management practice in the pollutant loading analysis, was street cleaning completed at the assumed frequency?
- ☐ Yes - Explain frequency _____
- ☐ No - Explain _____
- ☒ Not Applicable

Collection Services - Catch Basin Sump Cleaning Program ☐ Not Applicable

- p. Did the municipality conduct catch basin sump cleaning during the reporting year? ☒ Yes ☐ No
- q. How many catch basin sumps were cleaned in the reporting year? 6
- r. If known, how many tons of material was collected? 1
- s. Does the municipality have a low hazard exemption for this material? ☐ Yes ☒ No
- t. If catch basin sump cleaning is identified as a storm water best management practice in the pollutant loading analysis, was cleaning completed at the assumed frequency?
- ☐ Yes- Explain frequency _____
- ☐ No - Explain _____
- ☒ Not Applicable

Collection Services - Leaf Collection Program ☒ Not Applicable

Winter Road Management ☐ Not Applicable

*Note: We are requesting information that goes beyond the reporting year, answer the best you can.

- aa. How many lane-miles of roadway is the municipality responsible for doing snow and ice control? (One mile of a two-way road equals two lane miles.) 56

- ab. Provide amount of de-icing products used by month last winter season?
Solids (tons) (ex. sand, or salt-sand)

| Product | Oct | Nov | Dec | Jan | Feb | Mar |
|---------|-----|-----|-----|-----|-----|-----|
| Salt | 0 | 15 | 46 | 177 | 15 | 38 |

Liquids (gallons) (ex. brine)

| | Oct | Nov | Dec | Jan | Feb | Mar |
|------|-----|-----|-----|-----|-----|-----|
| None | 0 | 0 | 0 | 0 | 0 | 0 |

- ac. Was salt applying machinery calibrated in the reporting year? ☒ Yes ☐ No
- ad. Have municipal personnel attended salt reduction strategy training in the reporting year? ☒ Yes ☐ No

| Training Date | Training Name | # Attendance |
|---------------|---------------------|--------------|
| 9/19/2024 | smart salting roads | 1 |

- ae. Brief explanation on Winter Road Management reporting. If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach

supplemental information on the attachments page

Report tons used on each snow/ice event.

Internal (Staff) Education & Communication

- af. Has the municipality provided an opportunity for internal training or education to staff implementing the municipality's procedures for each of the pollution prevention program element ? ☒ Yes ☐ No

If yes, describe what training was provided (250 character limit):
during staff safety trainings

- ag. Describe how the municipality has kept the following local officials and municipal staff aware of the municipal storm water discharge permit programs, procedures and pollution prevention program requirements.

Elected Officials

at an annual board meeting adopting the storm water report

Municipal Officials

During staff meetings.

Appropriate Staff (such as operators, Department heads, and those that interact with public)

during safety and staff meetings.

- ah. Brief explanation on Internal Education reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Form 3400-224 (R8/2021)

Minimum Control Measures - Section 7 : Complete

7. Storm Sewer System Map

- a. Did the municipality update their storm sewer map this year?

☐ Yes ☒ No

If yes, check the areas the map items that got updated or changed:

☐ Storm water treatment facilities

☐ Storm pipes

☐ Vegetated swales

☐ Outfalls

☐ Other - Describe below

- b. Brief explanation on Storm Sewer System Map reporting. *If you marked Unsure for an question for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

We are planning on updating in 2026.

c: Have any of the receiving waters that the municipality discharges to been added to the impaired waters list during the reporting year?

☐ Yes ☒ No ☐ Unsure

d: Has the municipality evaluated their storm water practices to reduce the pollutants of concern?

☐ Yes ☒ No ☐ Unsure

Storm Water Quality Management

a. Has the municipality completed or updated modeling in the reporting year (relating to developed urban area performance standards of s. NR 151.13(2)(b)1., Wis. Adm. Code)? ☐ Yes ☒ No

b. If yes, enter percent reduction in the annual average mass discharging from the entire MS4 to surface waters of the state as compared to implementing no storm water management controls:

Total suspended solids (TSS)

Total phosphorus (TP)

Additional Information

Based on the municipality's storm water program evaluation, describe any proposed changes to the municipality's storm water program. *If your response exceeds the 250 character limit, attach supplemental information on the attachments page.*

Requests for Assistance on Understanding Permit Programs

Would the municipality like the Department to contact them about providing more information on understanding any of the Municipal Separate Storm Sewer Permit programs?

Please select all that apply:

- ☐ Public Education and Outreach
- ☐ Public Involvement and Participation
- ☐ Illicit Discharge Detection and Elimination
- ☐ Construction Site Pollutant Control
- ☐ Post-Construction Storm Water Management
- ☐ Pollution Prevention
- ☐ Storm Water Quality Management
- ☐ Storm Sewer System Map
- ☐ Water Quality Concerns
- ☐ Compliance Schedule Items Due
- ☐ MS4 Program Evaluation