

**Village of Bristol
Cash Balances By Fund**

Fund		As of 9/1/23 Cash Balance	2023 Due to General Fund
100	General Fund	1,936,683.14	
200	Fire & Rescue	-	558,064.23
201	Garbage/Recycling	-	43,829.71
202	Equipment Replacement	427,945.78	
203	Capital Construction	1,830,459.74	
204	TID#1 Sewer District 5	-	873,208.37
205	TID#2 Sewer District 5	579,960.22	
206	TID#3 Sewer District 3	-	18,459.05
300	Debt Service Fund	155,725.23	
301	Community Dev Authority Fund	622,990.28	
400	Capital Projects Fund	592,155.29	
600	Water Utility fund	29,664.56	
601	Sewer District #1	-	1,656,746.22
603	Sewer District #3	241,771.62	
604	Sewer District #4	257,455.95	
606	Stormwater fund	103,493.96	
800	Agency fund (Tax collection)	3,755,197.79	0.00
	Grand Total Cash (Checking & Investment Accts)	7,383,195.98	3,150,307.58

RESOLUTION NO: 23-9

**AUTHORIZING RESOLUTION FOR URBAN FORESTRY GRANT AND
CATASTROPHICSTORM GRANT PROGRAMS**

WHEREAS, the applicant, Village Board of Trustees of the Village of Bristol, Kenosha County, Wisconsin, is interested in obtaining a cost-share grant from Wisconsin Department of Natural Resources for the purpose of funding urban and community forestry projects or urban forestry catastrophic storm projects specified in s. 23.097(1g) and (1r), Wis, Stats.;

WHEREAS, the applicant, Village Board of Trustees of the Village of Bristol, Kenosha County, Wisconsin, attests to the validity and veracity of the statements and representations contained in the grant application: and

WHEREAS, the applicant, Village Board of Trustees of the Village of Bristol, Kenosha County, Wisconsin, requests a grant agreement to carry out the project;

NOW, THEREFORE, BE IT RESOLVED, the applicant, Village Board of Trustees of the Village of Bristol, Kenosha County, Wisconsin, will comply with all local, state, and federal rules, regulations and ordinances relating to this project and the cost-share agreement:

BE IT FURTHER RESOLVED, the applicant will budget a sum sufficient to complete the project fully and satisfactorily and hereby authorizes and empowers the Village Administrator, its official or employee, to act on its behalf to:

1. Sign and submit the grant application.
2. Sign a grant agreement between the applicant and the DNR.
3. Submit interim and/or final reports to the DNR to satisfy the grant agreement.
4. Submit grant reimbursement request to the DNR.
5. Sign and submit other required documentation.

The above and foregoing resolution was duly adopted by a roll call vote of the Village Board of Trustees of the Village of Bristol at a duly called and noticed meeting on the _____ day of _____, 2023.

Ayes _____ Nays _____ Absent _____

Mike Farrell, President
Village of Bristol

Attest:

Renee Brickner, Clerk
Village of Bristol

Notice: Pursuant to US Public Law 95-313, s. 6(b), s. 23.097, Wis. Stats., and ch. NR 47, Wis. Adm. Code, this completed form is required to apply for an Urban Forestry Grant. The Department of Natural Resources (DNR) will be unable to process your application unless complete information is provided as requested. Information will be used to determine grant award lists, provide statistical information and potentially to use as an example for other grant applicants. Personally identifiable information collected will be used for administrative purposes and may be provided to requesters to the extent required by Wisconsin's Public Records Law [ss. 19.31-19.39, Wis. Stats.].

Resolution required with application submittal – see [sample](#)

Section I: Grant Type

Select the appropriate grant type. Please note: a maximum of three urban forestry startup grants may be awarded to an applicant within the lifetime of the startup program. Click the link for more information related to each grant type.

☒ [Regular Grant](#) ☐ [Start-up Grant](#)

Section II: Applicant Information

A. Applicant Organization

Applicant Organization Name

Village of Bristol

Organization Address (same as Treasurer or W9)

19801 83rd street

City

Bristol

State

WI

ZIP Code

53104

Applicant organization is a (check one)

☐ City ☒ Village ☐ Town ☐ County ☐ Tribal Government ☐ 501(c)(3) nonprofit organization

Located in the county of: Kenosha

DNR USE ONLY: SE

B. Applicant Authorized Representative

Last Name

Kerkman

First Name

Randy

MI

Position Title

Administrator

Phone Number

(262) 857-2368

FAX Number

(262) 857-2136

Email

admin@villageofbristol.org

C. Project Manager (if different from Authorized Representative)

Last Name

First Name

MI

Position Title

Address

Phone Number

FAX Number

City

State

ZIP Code

Email

D. Grant Request Summary – will automatically be populated from Section VII Calculations

DNR Cost Share

\$5,000.00

Grantee Cost Share

\$5,000.00

Total Project Cost

\$10,000.00

Section III. Community Urban Forestry Program Status

Below are basic elements of a well-established municipal, county, or tribal urban forestry program. Select ONE option in each category that best describes your current urban forestry program.

Applicants for the Startup Grant will be redirected to a regular grant application if they select the top box in 3 or more of the categories.

501(c)(3) organizations omit this section UNLESS your project results in a municipality advancing to the top level in any of the categories. Then, list the municipality here and complete the grid to reflect that municipality's current urban forestry program.

Municipalities: _____

Tree Inventory	We have a current, complete tree inventory.	<input checked="" type="radio"/>
	Our tree inventory is incomplete or needs updating or upgrading.	<input type="radio"/>
	We have no formal inventory or other written records of our trees.	<input type="radio"/>
Urban Forest Management Plan	We have a current, useful, written, inventory-based urban forest management plan.	<input checked="" type="radio"/>
	Our inventory-based, written urban forest management plan is incomplete or out of date.	<input type="radio"/>
	We do not have a written urban forest management plan based on our tree inventory data or on similar forest resource assessment.	<input type="radio"/>
Program staffing	Urban forestry program management is done by staff, contracted consultants &/or volunteers who have: a forestry degree; ISA certified arborist credentials; have completed WI Community Tree Management Institute; or have other advanced forestry training.	<input checked="" type="radio"/>
	Urban forestry program management is done by staff, contracted consultants &/or volunteers who have: experience or on-the-job training, but lack a forestry degree; ISA certified arborist credentials; Community Tree Management Institute completion certificate; or comparable advanced forestry training.	<input type="radio"/>
	We have no staff, contracted consultants or volunteers authorized to handle or advise our community on tree planting & care.	<input type="radio"/>
Tree ordinance	We have one or more tree ordinance(s) that is/are useful for achieving community tree care and management goals.	<input checked="" type="radio"/>
	Our tree ordinance(s) is/are out-of-date or inadequate.	<input type="radio"/>
	Our code ordinance contains no provisions for tree management, care or protection. Tree language is limited to public safety or nuisance abatement.	<input type="radio"/>
Advocacy	We have an authorized citizen tree board or other organized group actively involved in advising our community urban forestry program.	<input type="radio"/>
	We have various groups (clubs, schools, committees) interested and involved in community tree care and management but not formally charged with advising our community urban forestry program- OR- We have an authorized but inactive citizen tree board.	<input checked="" type="radio"/>
	The level of involvement and support by residents and local elected officials for our community urban forestry program is low to non-existent.	<input type="radio"/>

Comments (optional): _____

Section IV: Project Description

A. Project Overview

Descriptive Project Title: street trees for parade route

Describe the project using no more than 2000 characters (including spaces). Provide an overview that includes basics of who is doing what, where, how and why. This can be a bulleted list.

Describe how this project would establish a new program or advance an underdeveloped one.

We are looking to continue planting street trees on the parade route of Bristol.

B. Project Components

Choose from the dropdown boxes below.
Use the "OTHER" choice to type in alternatives. (See a list of eligible project activities in the application guide)
Click + at right to add another component.
Describe each project

Describe each project component.

- What are the expected outcomes (results)?
- How will expected outcomes be measured, evaluated or shared?

Note: Complete a separate Cost Estimate Worksheet (CEW) in Section VII for each project component listed below. The CEW will transfer the total to the right-hand column below.

Select Component: Tree Maint: Planting

Component Cost Estimate (\$) \$10,000.00
(field will auto-populate from detail on CEW)

Description/Outcome:

plant street trees along parade route and replace a few street trees that have perished

Target Measures (# of units, e.g. staff trained, trees treated, etc.)	Qty	Unit Type
	40	trees

Examples of components for Part B (selected in drop down box above):

1. Information/Education/Outreach Information (e.g., news media, print material development), Education (e.g., classes, tree walks, seminars), Outreach (e.g., citizen involvement in planning or implementation of Arbor Day celebration).
2. Tree Maint: Other Fertilization, storm damage mitigation, pest control, etc.
3. Plan Development (Emerald Ash Borer, management, strategic, storm response, pest response, planting).

Select Component:

Component Cost Estimate (\$) (field will auto-populate from detail on CEW)

Description/Outcome:

Examples of components for Part B (selected in drop down box above):

1. Information/Education/Outreach Information (e.g., news media, print material development), Education (e.g., classes, tree walks, seminars), Outreach (e.g., citizen involvement in planning or implementation of Arbor Day celebration).
2. Tree Maint: Other Fertilization, storm damage mitigation, pest control, etc.
3. Plan Development (Emerald Ash Borer, management, strategic, storm response, pest response, planting).

C. Project Location/Scope**Land Ownership Affected** (select all that apply)

- | | |
|---|--|
| <input type="checkbox"/> Single private property | <input type="checkbox"/> Single public property |
| <input type="checkbox"/> Multiple private properties within a municipality | <input checked="" type="checkbox"/> Multiple public properties within a municipality |
| <input type="checkbox"/> Multiple private properties across multiple municipalities | <input type="checkbox"/> Multiple public properties across multiple municipalities |

D. Applicant's Project Partners

Note: Each of the applicant's partners **must** verify their involvement using a Partner Verification ([Form 8700-298A](#), linked here for your convenience). A Partner Verification form must be completed and sent in with this form for a complete application. If applicable, estimate the partner's donated amount on the appropriate CEW.

List Partner Organization(s):	What specific service, product, or role will each partner contribute to the project?
growing with Bristol	celebrate arbor day

Section V: Alignment with DNR Urban Forestry Program Goals – Only applicable for Regular grants

1. Describe the direct impact(s) your project has on urban tree canopy on private property: N/A ☐
 Street trees increase property values and reduce heat in the front yards of the residents and businesses.

2. Describe how you will utilize an existing inventory in this project. If no inventory exists or the inventory is outdated, will an inventory be produced because of the grant? How will the new inventory be utilized? N/A ☐
 Inventory will be updated

3. If hosting a professional workshop or educational event, describe how your project will build capacity and/or partnerships for those attending. Will other communities be invited to attend? Have you reached out to neighboring communities to identify training demand? N/A ☐
 We will be joining growing with Bristol for an arbor day event. estimating 20-30 people will participate.

4. Please select if your project will include: N/A ☐
- | | | |
|--|--|---|
| <input type="checkbox"/> EAB Management Plan | <input type="checkbox"/> Ash Tree removals | <input type="checkbox"/> Ash inventories (includes complete tree inventories) |
| <input type="checkbox"/> EAB Insecticide treatment | <input type="checkbox"/> Ash tree replacement planting | <input type="checkbox"/> EAB Education and Outreach |

5. Please select if your project will result in: N/A ☐
☒ A current, useful, written, inventory-based urban forest management plan

- ☐ One or more tree ordinance(s) that is/are useful for achieving your community tree care and management goal
Type of ordinance planned to be developed or enhanced (i.e. general street tree, new development, tree protection, etc)
- ☐ An authorized citizen tree board or other organized group actively involved in advising your community urban forestry program
- ☐ Staff, tree service contractors &/or volunteers receiving a forestry degree, ISA certified arborist credentials, graduating from W/ Community Tree Management Institute, or obtaining other advanced forestry training
6. Describe how **each** component of your project will have a long-term positive impact on the urban tree canopy and the benefits it provides (i.e. increased % canopy cover, or resiliency to pest/disease/storm, reduce liability). Quantify impacts to canopy or associated benefits wherever possible.
Tie this narrative to the component listed in question #5.
This will help increase our public tree canopy and update our tree inventory.

Section VI: Additional Applicant Information – Only applicable for Regular grants

1. Is the community where the project will be implemented a Green Tier Legacy Community? ☐ Yes ☒ No ☐ N/A
(<http://greentiercommunities.org/pilot-communities/>)
2. Is the community where the project will be implemented a Tree City USA? ☒ Yes ☐ No ☐ N/A
(www.arborday.org/programs/treeCityUSA/index.cfm)
3. List any specific urban tree care or tree management training received, or conferences attended by your organization's staff or volunteers within the last three years. Please list no more than 5 separate trainings.

Date	Course Title	Training Description	Provider	Attendees	
08/11/2023	WAA board meeting	board meeting	WAA	Randy Kerkman	
02/19/2023	WAA	Convention Greenbay	WAA	Randy Kerkman	
02/20/2023	WAA	Convention Greenbay	WAA	Randy Kerkman	
02/21/2023	WAA	Convention Greenbay	WAA	Randy Kerkman	
05/19/2023	WAA teens board mtg	Board meeting	WAA	Randy Kerkman	

4. Have you received an Urban Forestry grant in the past 3 years? ☒ Yes ☐ No
If so, how is this project different than the project(s) completed previously?
Continue to get the whole parade route finished.
5. Describe any additional significant aspects or outstanding features of this project that you would like us to know about.
Bristol is a Tree City USA and would be great to have our entire parade route covered with trees.

Section VII: Cost Estimate Worksheets

A SEPARATE WORKSHEET IS PROVIDED FOR EACH COMPONENT CHOSEN IN SECTION IV.B.

If more space is needed, return to Section IV.B., click + to add another component, choose the same Component name again, enter "Continued" in the Description, and return to this Section to complete your entry.

Project Component: Tree Maint: Planting	Estimated Cost	Donation Value
Salary and Labor (specify project tasks on lines below, as appropriate)		
Applicant Staff Labor:		
Fringe Benefits:		
Municipal Partner Labor Expense (Cooperative Agreement will be required):		
Volunteer Labor (\$15.00/hr):		
Other:		
Supplies (specify items, as appropriate)		
Provided by Applicant's On-hand Inventory:		
Donated by third parties:		
Equipment (specify type of equipment and DOT class code on lines below, as appropriate) See application guidelines for a list of commonly used equipment codes.		
Provided by Applicant:		
Rented or Contracted Equipment:		
Purchased Equipment (not to exceed \$5,000/item):		
Donated by third parties:		
Contractual/Consultant Services		
Hired Consultants/Contractors/ Services (professional rate):		
Donated Consultants/Contractors/ Services (professional rate):		
Other Project Purchases		
Purchase and have contractor plant 40 trees	\$10,000.00	
Total	\$10,000.00	
Total Project Component Cost	\$10,000.00	

A SEPARATE WORKSHEET IS PROVIDED FOR EACH COMPONENT CHOSEN IN SECTION IV.B.

If more space is needed, return to Section IV.B., click + to add another component, choose the same Component name again, enter "Continued" in the Description, and return to this Section to complete your entry.

Project Component:	Estimated Cost	Donation Value
Salary and Labor (specify project tasks on lines below, as appropriate)		
Applicant Staff Labor:		
Fringe Benefits:		
Municipal Partner Labor Expense (Cooperative Agreement will be required):		
Volunteer Labor (\$15.00/hr):		
Other:		
Supplies (specify items, as appropriate)		

Provided by Applicant's On-hand Inventory:		
Donated by third parties:		
Equipment (<i>specify type of equipment and DOT class code on lines below, as appropriate</i>) See application guidelines for a list of commonly used equipment codes.		
Provided by Applicant:		
Rented or Contracted Equipment:		
Purchased Equipment (<i>not to exceed \$5,000/item</i>):		
Donated by third parties:		
Contractual/Consultant Services		
Hired Consultants/Contractors/ Services (professional rate):		
Donated Consultants/Contractors/ Services (professional rate):		
Other Project Purchases		
Total		
Total Project Component Cost		

Total Project Cost

	Cash	Donated
Salary		
Supplies		
Equipment		
Contractual/Consultant Services		
Other	\$10,000.00	
Total	\$10,000.00	
Total Project Cost	\$10,000.00	
DNR Cost Share	\$5,000.00	
Applicant Cost Share	\$5,000.00	

Section VIII: Certification and Submission

**Application form and required attachments must be received by
11:59 p.m. on the grant deadline date for the application to be eligible.**

Attachments

Provide a signed resolution that has been adopted by the applicant's governing body which gives the name of the applicant, authorizes funding for the project, designates an authorized representative (position title) to act on behalf of the applicant and states that the applicant will provide documentation of work done and follow all relevant state and federal rules. A sample resolution is provided at: <https://dnr.wi.gov/topic/UrbanForests/grants/documents/UFGrantsCombinedResolution.doc>
Check all items you plan to attach.

- ☒ **Authorizing Resolution attached**
☐ By-laws & articles of incorporation (501[c][3] applicants only)
☐ Partner Verification Attached ([8700-298A](https://dnr.wi.gov/topic/UrbanForests/grants/documents/UFGrantsCombinedResolution.doc))

Submission Instructions

Review your application before continuing.

Submission by Email strongly recommended. If not possible, contact the [Urban Forestry Financial Specialist](#)

By my signature below, I hereby certify to the best of my knowledge, the information contained in this application and application attachments are correct and true. I understand and agree that any grant monies awarded as a result of this application shall be used in accordance with ch. 23.097, Wis. Stats., and ch. 47, Wis. Adm. Code.

NOTE: Please type your name on the signature line. Your typed name, along with the email message generated from electronic submittal of this form, will be used as an electronic signature which is the legal equivalent to an actual signature.

Signature of Authorized Representative	Date Signed	Applicant's Authorized Representative (print) Randy Kerkman
Position Title Administrator		



COUNTY OF KENOSHA

Office of the Sheriff

David W. Zoerner
Sheriff
1000 - 55th Street
Kenosha, WI 53140
(262) 605-5101
Fax: (262) 605-5130

September 6, 2023

Mike Farrell, Village President
Village of Bristol
19801 – 83rd Street
Bristol, WI 53104

President Farrell,

This letter is to inform you of the calls for service and the arrest and citation totals for the Village of Bristol for August, 2023. The following is a summary of how those calls were received.

Source	Month	Year to Date
911	163	1120
Officer Initiated	212	1527
Phone	118	790
Total Calls	493	3437

Citations	42	343
Criminal Arrests	1	173
Total Arrests	43	516

The included printout lists; the case number, date of call, unit number of the responding deputy, how the call was received, and the address of the call.

Should you have any questions regarding the data or need additional data regarding law enforcement activity in the Village of Bristol, please feel free to contact me.

Sincerely,

David W. Zoerner
Sheriff – Kenosha County

By: Chief Deputy Justin Miller
Justin Miller
Chief Deputy



BID TABULATION

\$5,052,000 Note Anticipation Note, Series 2023A

Village of Bristol, Wisconsin

SALE: September 7, 2023

AWARD (based on price): HUNTINGTON CAPITAL MARKETS

Non-Rated

Tax Exempt - Bank Qualified

NAME OF BIDDER	MATURITY (June 1)	RATE	PRICE	ALL INCLUSIVE COST	NET INTEREST COST	TRUE INTEREST RATE
HUNTINGTON CAPITAL MARKETS^ Milwaukee, Wisconsin	2025	5.280%	\$5,052,000.00	5.459155%	\$538,677.92	5.0805%
BANK OF ALMA Alma, Wisconsin	2025	5.500%	\$5,050,000.00	5.642915%	\$560,900.69	5.2840%

^ Huntington Bid includes \$2,000 for closing costs, language requiring full draw at loan closing, no prepayment until December 1, 2024, and only whole prepayment