

**Village of Bristol
Cash Balances By Fund**

Fund		As of 8/8/23 Cash Balance	2023 Due to General Fund
100	General Fund	2,301,038.93	
200	Fire & Rescue	-	521,768.41
201	Garbage/Recycling	-	8,393.61
202	Equipment Replacement	525,583.11	
203	Capital Construction	1,926,604.58	
204	TID#1 Sewer District 5	222,869.79	
205	TID#2 Sewer District 5	590,030.81	
206	TID#3 Sewer District 3	-	18,459.05
300	Debt Service Fund	158,301.21	
301	Community Dev Authority Fund	620,914.39	
400	Capital Projects Fund	589,916.01	
600	Water Utility fund	-	24,254.95
601	Sewer District #1	-	1,836,300.20
603	Sewer District #3	319,370.69	
604	Sewer District #4	234,296.02	
606	Stormwater fund	144,430.79	
800	Agency fund (Tax collection)	2,609,902.46	0.00
	Grand Total Cash (Checking & Investment Accts)	7,834,082.57	2,409,176.22

NOTE: * The Village of Bristol will receive the balance of taxes collected from Kenosha County around August 25, 2023.



COUNTY OF KENOSHA

Office of the Sheriff

David W. Zoemer
Sheriff
1000 - 55th Street
Kenosha, WI 53140
(262) 605-5101
Fax: (262) 605-5130

August 9, 2023

Mike Farrell, Village President
Village of Bristol
19801 – 83rd Street
Bristol, WI 53104

President Farrell,

This letter is to inform you of the calls for service and the arrest and citation totals for the Village of Bristol for July, 2023. The following is a summary of how those calls were received.

Source	Month	Year to Date
911	213	957
Officer Initiated	220	1315
Phone	121	672
Total Calls	554	2944

Citations	50	301
Criminal Arrests	0	172
Total Arrests	50	473

The included printout lists; the case number, date of call, unit number of the responding deputy, how the call was received, and the address of the call.

Should you have any questions regarding the data or need additional data regarding law enforcement activity in the Village of Bristol, please feel free to contact me.

Sincerely,

David W. Zoemer
Sheriff – Kenosha County

By: *Chief Deputy Justin Miller*
Justin Miller
Chief Deputy

MEMORANDUM

TO: Village of Bristol, WI, Board of Trustees

FROM: Brian Roemer, Municipal Advisor, Ehlers

DATE: August 14, 2023

SUBJECT: Water Utility Financial Performance Update, Water Projects

Background

At the January 9th, 2023 Village Board meeting Ehlers presented the Long-Range Cash Flow Analysis for the Village's Water Utility Enterprise Fund. This analysis included various scenarios to secure fiscal sustainability for the Water Fund and potential long-term financing or other revenue source to pay for the projects. The results of those scenarios are outlined below:

	1: Land Sale Proceeds	2: Safe Drinking Water Fund Loan	3: USDA RD Loan
Additional Debt Service	\$0	\$248k	\$225k
Water Rate Adjustment	33.2%	92.5%	100.0%
Water Rate above min. (Scenario 1)	0%	59.3%	67.3%

As identified in the results, the utility will need a rate adjustment at minimum projected to be around 33%. *Please note that number is solved based on financial need and not PSC "math". Ehlers estimates the PSC "math" would result in a higher adjustment but an adjustment at that amount is not necessary. Discussions with the PSC will be ongoing in fall of 2023 to determine how to account for assets funded through land sale proceeds.* Based on the timing of project completion estimated at year end 2024 or early 2025, the utility is eligible to go in for a Conventional Rate Case now until July 31, 2024 to collect the necessary rate recovery to maintain the financial health of the system. Based on the timing and current financial performance of the utility as outlined in the 2022 PSC Annual Report the utility has an option to break up this rate adjustment into two parts. First with a Simplified Rate Case in 2023 and then through the Conventional Rate Case (estimated implementation in late 2024).

Recommendation

Given the current financial state of the utility and the potential for the one-time large rate adjustment, Ehlers recommends the Village Board approve a Simplified Rate Case to adjust water rates by 8%. The impact of this adjustment is shown in the Attachment to this memo. Should the Village Board agree Ehlers has provided a timeline expectation below. The Village Board could determine a different implementation date as desired.

Timeline offered



1. 8/14/23 Village Board meeting to discuss 2023 Simplified Rate Case and Board Approval
2. 8/15/23 Send customer notice to newspaper for publication. Village can post on their website or other digital media outlets as desired.
3. 8/24/23 Publication of customer notice in newspaper
4. 8/25/23 Ehlers File Simplified Rate Case with PSC
5. 11/1/23 New rates implemented.

Simplified Rate Case Application - Water Class D

720 - Bristol Water Utility

Note: this application is not officially submitted until it is uploaded to the Commission's Electronic Records Filing System.
 Public Service Commission of Wisconsin (filing this form out is in accordance with Wis.Stat196.193)
 PO Box 7854 Madison WI 53707-7854 3011(1/1/2020)

Preparer Name: **Renee Brickner, Village Clerk**
 Preparer Phone Number: **262 857-2368**
 Preparer Email Address: **clerk@villageofbristol.org**
 Date Application will be filed with the PSC: **08/25/2023**
 Notice Date to be Mailed/Published: **08/24/2023**
 Newspaper Name: **Kenosha News**
 Rate Effective Date: **11/01/2023**

Annual Report Information		Page	
1	Total Sales of Water	W-1	\$395,013
2	Rate Increase Factor		8.0%
3	Line 1 * Line 2		\$31,601
4	Net Operating Income (Operating Revenues - Operating Expenses)	W-1	-\$75,516
5	Adjusted Total Operating Income (Line 3 + Line 4)		-\$43,915
6	Average Net Rate Base - Water Utility	F-23	\$1,591,868
7	Line 5 / Line 6		-2.8%
8	Test 1 - Financial Eligibility Qualifies *		Yes
9	Adjusted Operating Income (Line 5)		
10	Total Operation & Maintenance (O&M) expense (600 and 900 accounts only)		
11	Line 9 / Line 10		
12	Test 2 - Financial Eligibility Qualifies **		

* Eligible if line 7 <= 6.50%

** Eligible if line 11 <= 6.0%

History Check

Effective Date of the Last Full Rate Case: **07/01/2013**

Rates from last full rate case have been in effect for at least one full calendar year and the current annual report has been filed. **Yes**

If Class AB, it has been 5 years or less since the last full rate case. **NA**

Effective Date of the Last SRC: **10/01/2022**

Rates from the last SRC have been in effect for one year (12 months). **Yes**

Water Meter Rates

5/8" meter rate at the last full rate case: **39.00**

Current 5/8" meter rate: **41.98**

If Class C or D, current rate is less than 40% higher than the last full rate case. **Yes**

5/8" meter rate percent increase since last full rate case: **7.64%**

**Notice of Rate Increase
Water Customers of the Bristol Water Utility**

This is to give you notice that the Bristol Water Utility will file an application on August 25, 2023, with the Public Service Commission of Wisconsin (PSC), for authority to increase water rates. Rates for general service will increase 8.0 percent. The increase is necessary to reduce the existing deficiency in present rates. The request is being made under Wis. Stat. 196.193. Rate increases granted under this statute do not require a public hearing. The effect of the increase for some selected customers is shown below. Public Fire Protection and Wholesale rates (if applicable) will also increase 8.0 percent.

Customer Classification	Meter Size	Gallons	Existing Quarterly Rate	Revised Quarterly Rate
Average Residential	3/4	12,000	\$81.94	\$88.54
Large Residential	3/4	18,500	\$103.59	\$111.94
Commercial	1	58,000	\$258.15	\$278.95
Industrial	4	860,000	\$3,034.57	\$3,279.45
Multifamily	2	91,500	\$511.67	\$552.81

Bristol Water Utility anticipates that this rate increase will go into effect on November 1, 2023. If you have any questions about the rate increase request, call the Bristol Water Utility at 262-857-2368.

admin@villageofbristol.org

From: admin@villageofbristol.org
Sent: Tuesday, July 25, 2023 12:08 PM
To: 'jjohnson@titansteelstructures.com'
Subject: RE: Pavilion Foundation - Engineering Consulting Services Survey Invitation

Hi Jolynn,
Yes lets do the roof liner and the address is 87th street and 198th avenue the building will be in the west corner of that intersection



From: jjohnson@titansteelstructures.com <jjohnson@titansteelstructures.com>
Sent: Tuesday, July 25, 2023 11:41 AM
To: admin@villageofbristol.org
Subject: RE: Pavilion Foundation - Engineering Consulting Services Survey Invitation

Hey Randy,

I got everything submitted in for you. I was able to get everything escalated and I can have your anchor bolt layout and reactions in 5 business days. So I should have them by next Tuesday for you.

I have the final paperwork ready to go I just need to verify the last few items.

Are we going with the full length roof liner panels: \$5,824.00

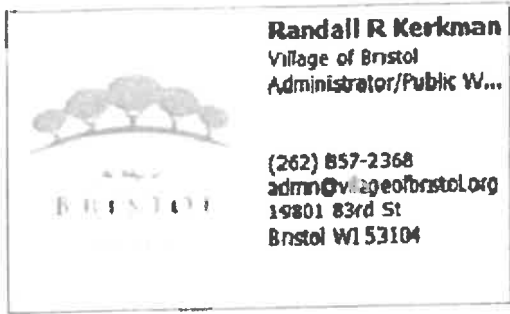
Do you have the complete address yet? We have 87th St.

Get back to me as soon as you can and I can get the final sign off packet out to you.

From: admin@villageofbristol.org <admin@villageofbristol.org>
Sent: Monday, July 24, 2023 9:38 AM
To: jjohnson@titansteelstructures.com
Subject: RE: Pavilion Foundation - Engineering Consulting Services Survey Invitation

Hi JoLynn

I want to make sure the foundation engineering is moving forward? That is what we need first



From: jjohnson@titansteelstructures.com <jjohnson@titansteelstructures.com>
Sent: Tuesday, July 18, 2023 3:39 PM
To: admin@villageofbristol.org
Subject: RE: Pavilion Foundation - Engineering Consulting Services Survey Invitation

Please see the attached. He chose to have the panelling colored instead of white. Let me know what you think.
I will get the cost for you if you would like?

From: admin@villageofbristol.org <admin@villageofbristol.org>
Sent: Tuesday, July 18, 2023 3:41 PM
To: jjohnson@titansteelstructures.com
Subject: RE: Pavilion Foundation - Engineering Consulting Services Survey Invitation

Do you have pictures of the poly white panels underneath? And a price? Have you heard about painting the underside sky blue and the birds wont nest because they think it's the sky? Someone is telling me that



From: jjohnson@titansteelstructures.com <jjohnson@titansteelstructures.com>
Sent: Tuesday, July 18, 2023 2:24 PM
To: admin@villageofbristol.org
Cc: buildinginspector@villageofbristol.org
Subject: RE: Pavilion Foundation - Engineering Consulting Services Survey Invitation

From: jjohnson@titansteelstructures.com <jjohnson@titansteelstructures.com>
Sent: Tuesday, July 18, 2023 2:14 PM
To: 'scarroll@titansteelstructures.com' <scarroll@titansteelstructures.com>
Cc: 'admin@villageofbristol.org' <admin@villageofbristol.org>
Subject: RE: Pavilion Foundation - Engineering Consulting Services Survey Invitation

Hey Good Afternoon Mr. Kerkman,

admin@villageofbristol.org

From: admin@villageofbristol.org
Sent: Tuesday, July 18, 2023 3:19 PM
To: 'buildinginspector@villageofbristol.org'
Subject: FW: Pavilion Foundation - Engineering Consulting Services Survey Invitation

Gutter cost below



From: jjohnson@titansteelstructures.com <jjohnson@titansteelstructures.com>
Sent: Tuesday, July 18, 2023 3:09 PM
To: admin@villageofbristol.org
Cc: buildinginspector@villageofbristol.org
Subject: RE: Pavilion Foundation - Engineering Consulting Services Survey Invitation

Hey Mr. Kerkman,

Cost for Gutters & Downspouts Package: \$4,805.00 (choice of color included)

From: admin@villageofbristol.org <admin@villageofbristol.org>
Sent: Tuesday, July 18, 2023 2:24 PM
To: jjohnson@titansteelstructures.com
Cc: buildinginspector@villageofbristol.org
Subject: RE: Pavilion Foundation - Engineering Consulting Services Survey Invitation

See below



From: jjohnson@titansteelstructures.com <jjohnson@titansteelstructures.com>
Sent: Tuesday, July 18, 2023 1:15 PM
To: scarroll@titansteelstructures.com

Cc: admin@villageofbristol.org
Subject: RE: Pavilion Foundation - Engineering Consulting Services Survey Invitation

From: jjohnson@titansteelstructures.com <jjohnson@titansteelstructures.com>
Sent: Tuesday, July 18, 2023 2:14 PM
To: 'scarroll@titansteelstructures.com' <scarroll@titansteelstructures.com>
Cc: 'admin@villageofbristol.org' <admin@villageofbristol.org>
Subject: RE: Pavilion Foundation - Engineering Consulting Services Survey Invitation

Hey Good Afternoon Mr. Kerkman,

The below email looks like it's a spam. Please do not click that highlighted survey button as its likely some type of virus.

I just have a few verification questions to go over and then we can get this submitted right into production.

Any roof insulation going into the building? If so do you know the R-value and or thickness? No insulation, is there a way to keep birds from nesting? If not we are thinking about putting tongue and groove wood under?
Do you have plans to attach anything to the building i.e. lighting, speaker system, HVAC system, sprinklers, etc. If so could you relay that to me. We will have LED lighting both Bright and swag type lights to look like a biergarten for the summer

Building going on any type of kneewall/stem wall as in are you going to be elevating the building in any way or just your standard footers and slab? Standard we may add bathrooms to one end we will do the design for that
We do all the engineering for the structural aspect of the building. Once submitted our prints will provide you the anchor bolt plans and reactions. Everything you need to give to your foundation engineer to draw your up foundation plans. Attached is the foundation company that will be utilized for your plans. You can contact them directly and get the process started, once your plans are completed we will get those sent over to them. The Geo report is attached and will be challenging. We are planning to dig out approximately 5 ft under the excluding the footings and filling with crushed concrete and pouring a concrete floor

Need your color choice for your trim- this will go around your eave and rake. I attached the color chart again for reference. We are thinking either white or parchment for the roof and evergreen for the framing and eaves can we put gutters on?

Please also make sure to double check with the city or county that we have the correct building codes i.e your wind speed. building inspector looking at that now

Reminder of a couple items we also go over. Please make sure to have a forklift on site the day of delivery to offload the building from our truck. understood

Once we finalize your design and get you submitted into production, that is when your fabrication payment will be do which is 50% of the balance due. The remaining will be due the date of delivery.

These are just a few things I want to go over with you when we speak. I look forward to hearing from you.

JoLynn Johnson
Senior Project Manager
(o) 888-807-6006
(o) 954-399-6547
(f) 954-507-9133
www.titansteelstructures.com

June 5, 2023

2023

I come before the board today to address my concerns about the village administration's response to FOIA requests. The United States Department of Justice holds that the basic function of the Freedom of Information Act is to ensure informed citizens, vital to the functioning of a democratic society.

As the board is aware, I have been raising concerns of undue hardship and the haphazard application of various ordinances upon my family as we attempt to build our home here in Bristol.

My recent request for the release of email communication regarding my parcel of land, specifically between the village and the DNR and the village and the village attorney was returned noting a \$75/hr search fee and a \$500 deposit. No where on the village website is there any documentation of standard fees, and multiple requests made previously by my wife, via email with regards to the FOIA process for the village went unanswered.

Now however, fees have been determined.

In researching what would be considered normal and customary fees for documents under the Freedom of Information Act these fees are egregious and consistent with the villages pervasive desire to deny access to information. If you were to say that the amount per hour is commiserate with the hourly wage of the employee doing the search that would equate to a salary of \$156,000/year (2080 hrs for full time employment/year x \$75/hr). The clerk is the one responding to the FOIA request... am I to assume her salary is \$156,000/year? If so, that is not what has been reported at these village budget meetings.

This village administration is fraught with fraud, waste, and abuse of both taxpayer money and of the taxpayers themselves.

As village trustees it is your civic obligation to ensure the best interest of the village citizens are upheld and that no capricious restraints are employed by the administrator. I call upon you to investigate the allegations that have been brought to your attention meeting after meeting. I would also remind you that, as board members, you are responsible for the actions of the village administrator and staff and can also be held liable in the court of law.

Thank you,

Quentin Jackson

